Ref: BS-23-CIF/22-23/PBL8  
  
Date: 19/09/23

The Manager   
Pubali Bank Limited  
Islamic Banking Window.   
4 Bir Uttam AK Khandakar Rd, Mohakhali C/A   
Dhaka 1212   
  
  
Dear Sir

For cash incentive claim.

We are submitting herewith necessary documents against following Invoices:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| SL# | Client Name | Invoice No | Invoice amount (USD) | Invoice Date | Swift/nostro date | Realize Amount (USD) | Incentive claim (USD) |
| 1 | SIMPSOFT SOLUTIONS USA LLC | 7117 | 960.0 | 06-Oct-22 | 04-Nov-22 | 940.0 | 94.0 |
| 2 | 7232 | 1,632.0 | 03-Nov-22 | 20-Jan-23 | 1,622.0 | 162.2 |
| 3 | 7420 | 4,032.0 | 06-Dec-22 | 20-Jan-23 | 768.0 | 76.8 |
| 4 | 09-Feb-23 | 3,254.0 | 325.4 |
| 5 | 7558 | 2,328.0 | 03-Jan-23 | 09-Feb-23 | 2,322.0 | 232.2 |
|  |  | Total | 8,952.0 |  |  | 8,906.0 | 890.6 |

Those documents are as follows:

|  |  |
| --- | --- |
| 1. Form Ka 2. Commercial Invoice 3. Form-C (ICT) 4. Agreement | 5. Certificate of Authorized Dealer 6. Copy of Swift Message 7. নগদ ভর্তুকি প্রত্যয়নপত্র 8. Company's undertaking |

Please proceed at your earliest possible time.   
  
Thanking You   
  
  
Masudur Rahman   
Senior Manager, Finance, Accounts & Admin   
Brain Station 23 Limited